



WINGS \* 1326 East Ripley St. \* Litchfield, MN 55355

320-593-0440

**Employment Application (Pre-Employment Questionnaire) Equal Opportunity Employer**

**Applicant Information**

|   |  |                              |                             |  |                 |
|---|--|------------------------------|-----------------------------|--|-----------------|
| Full Name:                                |  |                              | Date:                       |  |                 |
| <i>Last</i>                               |  | <i>First</i>                 |                             | <i>M.I.</i>                                    |                 |
| Address:                                  |  |                              |                             |  |                 |
| <i>Street Address</i>                     |  |                              |                             | <i>Apartment/Unit #</i>                        |                 |
| <i>City</i>                               |  |                              | <i>State</i>                |  | <i>ZIP Code</i> |
| Phone: ( )                                |  |                              | E-mail Address:             |  |                 |
| Date Available:                           |  | Social Security No.:         |                             | Desired Salary: \$                             |                 |
| Position Applied for:                     |  |                              |                             |  |                 |
| Are you a citizen of the United States?   |  | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If no, are you authorized to work in the U.S.? |                 |
| Have you ever worked for this company?    |  | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If yes, when?                                  |                 |
| Have you ever been convicted of a felony? |  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |  |                 |
| If yes, explain:                          |  |                              |                             |  |                 |

**Education**

|              |     |                   |                              |                             |         |
|--------------|-----|-------------------|------------------------------|-----------------------------|---------|
| High School: |     | Address:          |                              |                             |         |
| From:        | To: | Did you graduate? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree: |
| College:     |     | Address:          |                              |                             |         |
| From:        | To: | Did you graduate? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree: |
| Other:       |     | Address:          |                              |                             |         |
| From:        | To: | Did you graduate? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree: |

**References**

*Please list three professional references.*

|            |  |               |  |
|------------|--|---------------|--|
| Full Name: |  | Relationship: |  |
| Company:   |  | Phone: ( )    |  |
| Address:   |  |               |  |
| Full Name: |  | Relationship: |  |
| Company:   |  | Phone: ( )    |  |
| Address:   |  |               |  |
| Full Name: |  | Relationship: |  |
| Company:   |  | Phone: ( )    |  |
| Address:   |  |               |  |

**Previous Employment**

Company: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities:

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?      YES       NO

Company: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities:

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?      YES       NO

Company: \_\_\_\_\_ Phone: (    ) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities:

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference?      YES       NO

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain:

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_